

From: [Neff, Jennifer](#)
To: [Piper, Paige](#); [Puga, Ana](#)
Cc: [Koehnlein, Bjoern](#); [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Theatre 5798.04
Date: Wednesday, October 23, 2024 10:08:00 AM
Attachments: [image001.png](#)

Good morning,

On Wednesday, October 9th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Theatre 5798.04.

The Subcommittee unanimously approved the request with the following feedback:

- *Recommendation:* The Subcommittee believes that it would be advantageous for students to bring certain readings with them on the travel experience. With the extensive selection of required texts, the Subcommittee recommends clearly indicating which books are recommended for purchase than simply reserving at the library. Narrowing down the materials that would be beneficial for students to have access to during the trip will also help cater varying budgets and inform students on which books to invest in. [Syllabus p. 2]
- *Recommendation:* The Subcommittee recommends that the department incorporate the homework and response journal assignments into the course calendar so that students can reference the calendar for all due dates. [Syllabus pp. 11-16]
- *Recommendation:* The Subcommittee notes that the syllabus references an OSU standard grading scale and recommends that the department remove this, as the university does not have a standard grading scale. Additionally, the grading scale is unclear as to what earns a student the mark of E. It is currently stated that 0-59.9 earns a D and that less than 165 earns an E. The Subcommittee is confused as to what this means and recommends that the department clarify/correct this issue for students. [Syllabus p. 6]
- *Recommendation:* The Subcommittee recommends that the syllabus include additional information regarding the participation requirements. For example, how does a student missing class impact their grade and what if a student is ill and needs to miss class? [Syllabus p. 5]
- *Recommendation:* The Subcommittee recommends that the department use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 8-9]
- *Recommendation:* The Subcommittee recommends that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 10]

Recommendation: The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 10-11]

As a reminder, *recommendations* should be implemented when the course is next taught.

Theatre 5798.04 will continue through the approval process to the Graduate School.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Björn Köhnlein (acting faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Assistant

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers